

Hemlock Sawdust Days

PO Box 114 Hemlock, MI 48626

www.hemlocksawdustdays.com

info@hemlocksawdustdays.com

VENDOR APPLICATION

Richland Township Park, Hemlock MI

September 14-16, 2018

TIMES

Setup	By 10am Saturday
Vendor Hours	Saturday 10am-5pm (You may stay later if desired due to Entertainment Tent) Sunday 11am-3pm
Optional Hours	Friday 6pm-12pm

RENTAL FEES (Check payable to Hemlock Sawdust Days) Due September 1st 2017 to address above

Arts & Craft Vendors \$20 per space (includes all three days)

Food Vendors \$40 per space (includes all three days)

additional charge of \$5.00 for Electricity. (Spaces are limited)

FOOD VENDORS

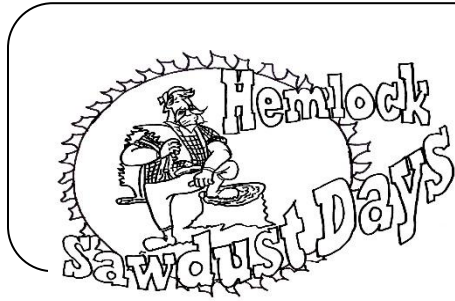
Must include a copy of your **liability insurance** and **License** with your application AND you must display your license during the event.

ART & CRAFTER VENDORS

All crafters selling any food/beverages **must abide by the Michigan Cottage Food Laws**. For information go to www.saginawpublichealth.org and click the knife & fork icon or www.michigan.gov.

RULES & REGULATIONS

- All vendors will park in designated parking.
- Spaces will be filled in order of application with full payment.
- All merchandise is subject to review by the Sawdust Days Committee and reserve the right to make final determination of all conditions. Any unsuitable items will be removed immediately upon request.
- All vendors must be ready for business no later than 11:00 am on Saturday morning and 11:00 am on Sunday.
- The vendor will confine all sales activities within the limits of the designated booth space. Tables, chairs and display items may not be placed in the walk way.
- The sale of food or beverage products must be conducted in full compliance of the local health department regulations. Any licenses, permits, fees, etc, necessary for the sale of food or beverage products must be obtained by the vendor. As applicable. A copy must be provided to the Sawdust Days committee.
- All vendors are responsible for their own merchandise and security.
- There will be no driving through the park during event hours; please limit this to set up on Friday and take down on Sunday afternoon (still questionable due to people in the park).
- By submitting this application/agreement, the vendor agrees to join the Hemlock Sawdust Days Event.
- Returned check fee: \$35.00 for all insufficient funds or other reasons
- Cancellation fee: Forfeits all space fees if vendor has not canceled within 2 weeks prior to the event.
- Though we try our best not to overbook a product it does sometime happen. I apologize in advance; however, this does not constitute a refund.



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RESPONSIBILITIES

- Vendors must provide their own setup; tables, chairs and table covering (Canopy is optional).
- Each exhibitor is responsible for his/her property.
- **Exhibitors will be expected to participate in both Saturday and Sunday. We ask that there be NO early take-downs and NO driving in the park while the festival is going on. If you choose to leave early you may not be invited to join us next year.**
- Overnight security is your responsibility.
- Booth Space is approximately 11' X 11'. If you require electricity please consider bringing a generator. There are very few outlets available.
- No selling outside of assigned booth!
- Please provide an accurate list of merchandise with application.
- After unloading please remove all vehicles to specified parking for Vendors.
- All exhibitors are responsible for the State Sales Tax and must display a tax ID number if applicable.

OUT OF TOWN ACCOMIDATIONS

- **Hotels**
 - Gratiot View (989) 781-3030
 - Sleep-Ees Inn (989) 781-4674
 - Curry's Motel (989) 793-1400
 - Ramada Inn (989) 793-7900
- **Campground**
 - Lake of Dreams (989) 643-0403

****Please make Checks payable to: Hemlock Sawdust Days; PO. Box 114, Hemlock, MI 48626**

Corinne Nye

Chair and Vendor Coordinator

12185 Gratiot Rd.

Saginaw, MI 48609

(989) 751-6859

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VENDOR APPLICATION

Due September 1st 2018

Please return this portion with payment & copy of license/insurance (if applicable)

Form may also be completed online at www.hemlocksawdustdays.com

VENDOR INFORMATION

Name _____ Company _____

Address _____ City _____ State _____ Zip Code _____

Telephone _____ Email _____

Face book address _____

Food Vendor \$40 per space; Electricity \$45.00

No. of Spaces _____

Electricity outlet required _____

Total Amount Enclosed _____

_____ Water Needed

_____ Did you participate last year?

Arts & Crafts Vendor \$20 per space; Electricity \$25.00

No. of Spaces _____

Electricity outlet required _____

Total Amount Enclosed _____

_____ Would you like the same space if available?

Description of Product

If this is your first year, how did you hear about us? _____

HOLD HARMLESS RELEASE

Hemlock Sawdust Days, any helpers and any facility used for this event will assume no responsibility for any injury or loss or legal action for any reason to the undersigned, their helpers, or their property. The undersigned agrees to indemnify and hold harmless all above for any and all said claims. It is the responsibility of the applicant to retain liability insurance valid from setup through take down.

I have read, understood, and accept the terms and conditions listed herein.

Print Participant Name _____ Signature _____ Date _____